

OCDC Board Minutes For Feb Conference Call Board Meeting

Date: 2/23/2023 **Minutes Taken By:** Scott Louis

Members Present: Rosa Jaeger, Barb Biwer, Jessica Filler, Scott Louis, Alicia Sevier, Darren Larson, Kelly Hansen

Staff Present: Sue Glodt, Kim Leiferman, Lori Schocker

Call to Order at: 12:01 pm **Quorum established:** 12:01 pm

1. **Approval of Agenda:** Under new Business Add resignation of Nutrition Specialist, Deseree Corrales. Barb motions to approve agenda with addition. Darren 2nds. Motion carries.
2. **Announcements/Information:** Sue shared that Regional Program Specialist will visit this year. They will also want to visit with Board members, if available. Tues, Mar. 28 @ 1pm.
3. **Consent Agenda approved** – Barb motions to approve Consent Agenda. Jessica 2nds. Motion carries.
 - a. Minutes
 - b. EHS Monthly Reports
 - c. HS Monthly Reports
 - d. Meals and Snacks
 - e. Financials
 - f. Credit Card Statement
4. **Policy Council Report- Alicia-** Alicia didn't make PC meeting due to weather. Reviewed minutes in Board packets. Health Service Advisory Committee Minutes, COVID Mitigation Policy, and School Readiness. Mostly same agenda.
5. **Old Business-** None
6. **New Business-**
 - a. **Health Service Advisory Committee Minutes-** Sue reviewed minutes included in Board Packet. Covid Mitigation Policy, lead levels are being checked during exams and working with South Dakota Indian Urban Health. Kelly motions to accept minutes. Darren 2nds. Motion carries.
 - b. **COVID Mitigation Policy-** Sue reviewed policy included in Board Packets. Jessica motions to approve Covid Mitigation Policy. Barb 2nds. Motion carries.
 - c. **School Readiness Family Engagement Plan-** Sue reviewed plan included in Board Packets. Darren motions to approve plan. Kelly 2nds. Motions carries.
 - d. **ERSEA Policy-** Sue reviewed Policy in Board Packets and ERSEA committee thoughts. Reviewed changes with Board. Jessica motions to approve changes. Barb 2nds. Motion carries.
 - e. **Staff Retention/Incentive Pay-** Sue shared the recommendation and criteria for the retention and wellness incentives to be given in March. Barb motions to approve. Jessica 2nds. Motion carries.
 - f. **Mother Infant Program-** Sue shared program information focused on mothers in prison that are able to keep their child with them for 30 months. Will be working with new mother infant program located in the PACT (Parents and Children Together) house. Shared the type of assistance our program plans to help with during home visits and socials. Shared benefits and that all staff

involved will have additional training. Discussion held. Jessica motions to approve. Darren 2nds. Motion carries.

- g. Fam Fest-** Sue announced that program will partner with SD Family Engagement on March 16th, 4-6 pm. There will be an event at the Northridge Mall that focuses on school readiness activities for children and families. There will be stations set up in front of mall vendors and stores. Gators will serve specials for that evening. Great opportunity to help families and let people know about us and what we offer in community.
- h. Quarterly Federal Fiscal Reports-** Kim shared information on the Fiscal Reports included in Board Packets. Reviewed report. Darren motions to accept reports. Jessica 2nds. Motion carries.
- i. Resignation of Nutrition Specialist, Deseree Corrales-** Sue reviewed resignation notification with Board. Jessica motions to approve resignation. Kelly 2nds. Motion carries.

7. Training- Home Based Education- Lori Shocker joined on call and shared duties and what is covered during Home Based Visits. Reviewed services offered such as Family Socials, Harvest of the Month, etc.

8. Meeting adjourned- Barb motions to adjourn at 12:39 pm. Darren 2nds. Motions carries.

Next Meeting- Thursday, Mar. 30, 2023 @ OCDC Center. Lunch @ 11:30am/ Mtg @ Noon.